



Manchester
International
College

Student Application Form

Please complete all sections and post, fax or email to:

International Office
Manchester International College
425 Wilmslow Road
Withington
Manchester
M20 4AF
United Kingdom

Tel.: +44 161 448 8880
Fax: +44 161 448 0722
Email: enquiry@manchester-college.com

PERSONAL DETAILS	PASSPORT/TRAVEL DOCUMENTS
Family name:	Passport number:
First name:	Issue date:
Date of birth:	Expiry date:
Place of birth:	Place of issue of passport:
Nationality:	Date of entry to the UK (if applicable):
Gender:	
OVERSEAS ADDRESS & CONTACT DETAILS	UK ADDRESS & CONTACT DETAILS
Address:	Address:
City or town:	City or town:
Postcode or zip code:	Postcode:
Country:	
Telephone:	Telephone:
Mobile:	Mobile:
Fax:	Fax:
E-mail:	

COURSE TITLE
Course title:
Preferred start date (not guaranteed):

YOUR CURRENT QUALIFICATION		
	Qualification type/name	Year
Highest Qualification		
English qualification		
Course relevant qualification		

HOW DID YOU HEAR ABOUT MANCHESTER INTERNATIONAL COLLEGE		
<input type="checkbox"/> Website	<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Agent
<input type="checkbox"/> Internet search engine (please specify):		
<input type="checkbox"/> Other (please specify):		

EMPLOYMENT DETAILS

Job title:

Brief description of your roles and responsibilities:

Full time

Part time

Date commenced:

Paid

Voluntary

NI number:

ADDRESS FOR WORK BASED LEARNING

Address:

MANAGER'S DETAILS

Manager's Name:

City or town:

Phone:

Postcode or zip code:

Fax:

PERSONAL STATEMENT

Please write a few words telling us why you would like to study this course and how you think this course will help you in the future. If possible also tell us about any work experience you have.

ADMISSION PROCEDURE

1. Entry requirements:

- a. Completed application form
- b. Copy of passport and student visa (if applicable)
- c. Evidence of qualification (copies of all educational and professional documents)
- d. A current CV
- e. A good standard of written and spoken English (CEFR Level B2)
- f.

Please send all the documents either by post, fax or e-mail them to the International Office

2. If we can offer you a placement then we will send you an informal offer by email. This will state the course, start and end dates, the course duration and tuitions fees payable. We will also ask you to **pay one year course fee upon enrolment** so that we can reserve a place on the course for you. **Note:** The informal offer will not help you to obtain a UK Visa.
3. When we receive your payment we will reserve a place on your chosen course and assign a confirmation of acceptance for studies (CAS) to you, which you will then use to support your application to enter or stay in the United Kingdom. A CAS is not an actual certificate or paper document – it is a virtual record. This is a unique reference number. You must use it to apply for your student visa within one month from the date when it was assigned. If you do not use it within this period it will automatically become invalid. You will need the CAS reference number to apply for a student visa at your local British Embassy or High Commission.
4. In case of visa refusal the full fee will be refunded less **£300**. Proof of visa refusal will be required.

